

MUNICIPAL CORPORATION RAIPUR (C.G.)

NIT NO: 17/IT/RMC/2023

Raipur, Date: 31/07/2023

Expression of Interest (EOI) – 1st Call

Name of Work : "Request for Expression to creating a software solution to promote social-emotional education and mental well-being among students of Raipur Municipal Corporation area."

BID SCHEDULE

Publishing Date : 31/07/2023

Tender Submission Date : 16/08/2023 (up to 5.30P.M.)

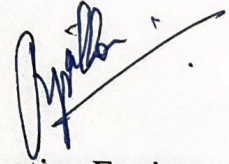
Tender Opening Date : 17/08/2023

Contract Tenure : As per Contract Agreement.

For any queries you may visit www.nagarnigamraipur.nic.in

contact to Phone No. +91 7000069534

(Mr. Ranjeet Ranjant, Manager(GIS) Raipur Municipal Corporation).



Executive Engineer
Municipal orporation
Raipur (C.G)

MUNICIPAL CORPORATION RAIPUR, RAIPUR, C.G.

Ref. No. 17/IT/RMC/2023

Raipur Date : 31/07/2023

Request for Expression to creating a software solution to promote social-emotional education and mental well-being among students of Raipur Municipal Corporation Area.

**INVITED BY
MUNICIPAL CORPORATION RAIPUR
NAGAR NIGAM HEAD OFFICE, NEAR MAHILA POLICE THANA, KALIBADI,
RAIPUR (CHHATTISGARH)**

**MUNICIPAL CORPORATION RAIPUR
NOTIFICATION**

Request for Expression to creating a software solution to promote social-emotional education and mental well-being among students of Raipur Municipal Corporation area.

Municipal Corporation Raipur invites tender for identifying startup/ Consultant/ Agency to Create/Develop a software solution to promote social-emotional education and mental well-being among students of Raipur Municipal Corporation area.

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EMPANELMENT OF AGENCY

1. SCOPE OF THE WORK

The main objective of this EoI is to identify experienced and competent Startup/agency/Consultant to Create/Develop a software solution to promote social-emotional education and mental well-being among students of Raipur Municipal Corporation area. Developer will focus on the following for the first year and will expand its scope of activities in the next year:

On boarding of Teacher Representative/SEL Coordinator

- A teacher representative/school counselor will be selected who will be the representative of the school. (Developer representative would also be appointed).
- Registering the school's name & branch name
- An on boarding mail will be sent to the teacher representative/SEL coordinator with their login credentials
- On boarding of Students
- Acquiring phone numbers of the students
- Adding students to our database according to their grades; it will be taken care of by Team Developer
- Orientation session with the students
- The session would include orienting the students with the usage of the app as well as providing a demo for them to adequately utilize the different functions of the app.

2. Project Objective and Operation Framework

The project will aim to achieve the following: -

- Students will have a better understanding of the hormonal, biological, and psychological changes taking place during puberty
- Students will be able to identify the signs of low self- esteem
- Students will learn about the concepts of stress. anxiety, academic pressure, peer pressure, and other psycho-social stressors and the ways to combat them
- Students will be able to understand the basic foundations of any relationship and learn how to differentiate between healthy and unhealthy relationships

- Students will be able to identify the signs of bullying and learn protective measures against it.
- Students will learn about problems solving and improve decision making skills
- Screening students on different psychological domains like self-esteem, anxiety, stress, resilience, empathy and quality of life.

3. Operation Framework

- On boarding of Teacher Representative/SEL Coordinator
- On boarding of Students
- Orientation session with the students
- Orientation session with the SEL coordinator/teacher representative
- Assessment
- Delivery of Lesson Plan

Duration: 1 hour

- Orientation session with the SEL coordinator/teacher representative
- The session would include orienting them with the usage of the app as well as providing a demo for them not only to adequately utilize the different functions of the app but also to guide the students in times of need.

Duration: 1 hour

- Students will take the baseline assessments
- The assessments are easily accessible on the app, in simple and brief questionnaire forms. The assessments used are research-backed, standardized psychological assessments.
- The teacher representative/SEL coordinator would need to ensure and monitor that all the students have taken the assessments.
- Continuous contact with the Developer representative will be needed to ensure smooth functioning of the assessment process.

Duration: 3 to 5 days

- Follow up by Developer executive after 3 days to ensure all have completed the baseline assessment Lesson Plan
- The teacher representative/SEL Coordinator will view the lesson plan given by Developer (The school authority can also suggest if there's any particular topic of interest that would be beneficial for the students and developer can try to personalize the lesson plan accordingly.) and assign a lesson plan for each week.
- In the 30 minutes per week Mental Wellness class, the teacher representative/SEL coordinator would interact with the students and engage them in the

activities (the activities will be given in the app, and the teacher representative would need to follow them in order to conduct the activities. The concerned teacher representative/SEL Coordinator will be trained for the same.) as well as help them go through the content if required.

- The students will be given the assigned lesson plan along with the timeline by which they would need to complete a lesson and the content they are supposed to go through. They can do so at their own pace but have to finish it as per the provided timeline. The students would need to go through the assigned content as per the weekly lesson plan.

Delivery of content (in terms of duration): 32 weeks

Content consumption per week: 1 stream per week

Types of content:

- Quizzes
- Interactive Story
- Activities
- Videos

- a. Duration of content consumption each day: 10-15 minutes per day
- b. The students would also be able to log their mood each day, at least once.
- c. After every 3-month period, the students will be notified to re-take the assessment.
- d. The concerned school authority will be able to view the progress of the students (individual students as well as the average performance of the class) as they take the assessments, and get access to the analytics on the teacher's dashboard.
- e. The analytics would include a time-based graph of the assessment results for each of the SEL-focused domains, areas of strength, areas to work on, and suggested content.

MODE OF PAYMENT

Payment for the development of software solution will be released on after successful completion of the work.

A technical Committee constituted to evaluate the EoI shall evaluate the technical knowledge, experience, expertise, competency etc. of the agency in this field. The Copies of all documents to provide experience, expertise and manpower, certifications/ appreciations, work order received so far may also be enclosed along with the application.

Eligibility Criteria:

- The entity submitting the offers should be a Start-ups/Profit /Non-Profit Organizations in any Government (Central/ State/ UT's) in India.
- The entity could be a public or private Academic institution, Start-up (at least 6 months old), Educational content provider, Educational service provider, research Centre, think tanks, Foundations, Non-Profit bodies, multilateral or bilateral agencies, aid agencies, operating in the space of Education, Technology, Research, Curriculum development, Innovation in Education, development initiatives or similar areas. The entity could have headquarters in India or abroad.
- Entity should be able to demonstrate their experience in the specified areas by submitting:
 - a. Details of projects undertaken in the education sector. The details should give a year wise break up of number of projects done, impact achieved, budget utilized and number of students/teachers/beneficiaries targeted along with brief details of the various projects.
 - b. Details of previous partnerships. The details should include: Name of partner, Contact details, Nature of partnership, Project Outcomes, any other relevant information.
 - c. Documented Success Stories
 - d. 3rd Party Evaluations/Reports/Research Paper Published
 - e. The entity must not have been declared insolvent/ bankrupt or should not have filed for insolvency/ bankruptcy or in the process of being declared bankrupt before any designated authority.
 - f. The entity should not have been blacklisted by any of the State/Central Government or organizations of the State/Central Government in India in the past three years.
 - g. A power of attorney / Board resolution in the name of the person signing the EoI (Partnership) by Entity.
 - h. The entity should have valid Registration Certificate, Service Tax Registration
 - i. Certificate or PAN. Documentary evidence of any of the above must be submitted.
- Documents/Details to be submitted
 - a. The EOI shall be submitted in the format given hereunder along with the necessary documents/certificates in support of the eligibility criteria specified therein.
 - b. Submission of EOI
 - c. Interested entities shall submit their Expression of Interest in the specified format at any time, through email to the following mail id: Email ID:

dc_rmc@rediffmail.com

- d. The subject of the email EoI should be "Response to RMC" Interested entities would be also required to submit hard copy of proposal documents as a spiral bound book (signed and stamped on all pages) and would send it to the below mentioned address:

To,

Commissioner, Raipur Municipal Corporation
Nagar Nigam Head Office, Near Mahila Police Thana,
Kalibadi, Raipur (Chhattisgarh)
Tel.: +91-771-2535780-2535790

Disclaimer

This is neither an agreement nor an offer or invitation to enter into an agreement of any kind with any agency.

Evaluation Process

- The proposals so received will be evaluated by the Technical Committee constituted by RAIPUR MUNICIPAL CORPORATION. One to one discussions will be carried out with each shortlisted proposer by the Executive Committee. Broad terms and conditions will be finalized and a Memorandum of Understanding will be entered with the selected proposer.
- The signing of MOU will entitle the entities for the project to be partners to the Commissioner without any other formality for selection.
- Any further details or clarifications needed will be given by the Contact Person specified herein

Other Relevant Information

- There is no fee for participating in this EoI.
- Please note that this is not a Request for Proposal (RFP). The evaluation of the proposals will be done by an Executive Committee constituted by RMC, whose decision shall be final.
- Raipur Municipal Corporation reserves the right to accept or reject the EoI from any applicant without assigning any reason whatsoever.
- The Expression of Interest submitted by the proposer shall be valid for a minimum period of 180 days.
- Raipur Municipal Corporation may ask for any other information from the proposers during the process of screening.

- Any amendments/addition/correction to the EoI will be published through the website which will be binding as if it is contained in this EoI.
- For the new ventures and innovative proposals, the eligibility criteria may be relaxed by the Executive Committee depending on the quality of the proposal. The decision of the Executive Committee in this regard will be final.

8. Contact Person

For any further details or clarifications, please contact :
Commissioner Municipal Corporation Raipur,
Nagar Nigam Head Office, Near Mahila Police Thana,
Kalibadi, Raipur (Chhattisgarh),
+91-771-2535780-2535790

9. Termination

Authority may terminate the EoI process at any time and without assigning any reasons. Authority makes no commitments, express or implied, that this process will result in a business transaction with anyone .This EoI does not constitute an offer by Authority.

Format for Expression of Interest

To be submitted in the letter head of the entity by Registered/Speed Post only.

LETTER OF SUBMISSION

To

Commissioner
Raipur Municipal Corporation

Dear Sir,

Ref. : Expression of Interest for setting up of Centre of Excellence Commissioner
Raipur Municipal Corporation/EOI/2023

Sir,

We, the undersigned, are hereby submitting below our Expression of Interest for the aforementioned project, which includes Technical Information.

Expression of Interest

S.No	Information Sought	Details to be Furnished
1	Name and full address of the Company/Trust/Society/NGOs(Attach self attested copy registration certificate, Incorporation and constitution document) -Year of Establishment -Date of Registration	
2	Details of registration with appropriate authorities for service tax, TDS	
3	Name, Address, email, Phone nos. and Mobile Number of Contact Person	
4	Project Proposal (Attach a brief proposal detailing the nature of association proposed; model of operation; broad financial terms proposed; support expected from RAIPUR MUNICIPAL CORPORATION; duration of association; terms and conditions proposed etc.)	
5	Demonstrated Experience in the specified Areas: i) Details of projects undertaken in the education sector. The	

	<p>details should give a year wise break up of number of projects done, impact achieved, budget utilized and number of students/teachers/beneficiaries targeted along with brief details of the various projects.</p> <p>ii) Details of previous partnerships. The details should include: Name of partner, Contact details, Nature of partnership, Project Outcomes, any other relevant information.</p> <p>iii) Documented Success Stories</p> <p>iv) 3rd Party Evaluations/Reports/Research Paper Published</p>	
6	Extent and nature of International presence, if any	
7	Details of officers within India, if any.	
8	Any other credentials in the subject area	
9	Acceptance to the terms and conditions of EOI	

- a. I/We hereby declare that all the information and statements made in this Proposal are true and accept that any of our misrepresentations contained in it may lead to our disqualification.
- b. I/We hereby declare that our company has not been debarred/ black listed by any Government/Semi Government organizations. I further certify that I am the competent authority in my company authorized to make this declaration.
- c. I/We hereby acknowledge the right of the Raipur Municipal Corporation to reject our Application without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

Yours sincerely,

Authorized Signatory [In full and initials]:

Name and Title of Signatory:

Company Seal

GENERAL INFORMATION OF THE APPLICANT

Note: Separate sheets may be used wherever necessary

1. Name & Address :
2. Name & Designation of the concerned officer
to whom all reference shall be made :
3. Phone no.s / Mobile no.s/ Fax no.s :
4. E-Mail ID :
5. Chief of the Organization :
6. E-mail ID :
7. Telephone :
8. Total No. of Employees/Manpower Strength :
9. No.of offices / Centres (enclose the list) :
10. Type of the Organization: (Public Sector/
Limited/Private limited/Partnership/Proprietary/
Society/Any other) :
11. Any other information that may like to give in
order to highlight :
12. Name & Address of local representative, if any :

Place: Signature of Party :
Date: Name in Full :
Designation / Status :

Company Seal :

DETAILS OF WORKS AND SERVICES DONE IN THE PREVIOUS THREE YEARS:

No.	Description of work	Name & Details of Client	Value of work	Period		Work done directly or through sub-contractor	Remarks
				From	To		
1							
2							
3							
4							
5							

Note: Separate sheets may be used wherever necessary.

SIGNATURE OF THE APPLICANT

SEAL OF THE FIRM